



33<sup>rd</sup>  
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Estoril  
Portugal

## To presenters at the 2016 ICLP Oral Sessions

Each paper has a slot of 15 minutes including introducing the speaker, paper presentation and discussion. Therefore, **presentations should be planned to last no more 10 minutes** so that there is time for discussion.

There is no set PPT or PPTX template that presenters need to use. Usual good practice on amount and size of text should of course be followed and the main messages communicated clearly even if some details have to be left out.

We wish to remind authors that it is a ICLP Paper and consequently should not be misused as advertisement for the companies or products. Authors' affiliation logos can be used, but should not be conspicuous.

Presenters must also **prepare a short biography** for the session chair to read out.

At the conference, presenters are kindly requested to be in the room for which their presentation has been scheduled **at least 20 minutes before the start of the session**.

Presenters must bring their presentation file to the session room ready to be uploaded onto the local PC, and hand out their short biography to the session chair.

The ICLP Scientific Committee is grateful for your contribution to the success of 2016 ICLP Oral Sessions.

The Oral Session Chairs will report on outstanding papers that shall be considered for the ICLP associated events.

See you at Estoril!